

## InterAct Ministries, Inc., Board Meeting

Menucha Retreat & Conference Center, Corbett, Oregon  
February 1, 2020

**Present:** Daryl Kroeker (Chairman), Mike Matthews (Vice Chairman), Ray Prigodich (Secretary), Chuck Schaap (Treasurer), Huron Claus, Jack Teeter, Gale Van Diest, and Dale Smith (*ex officio* as Executive Director).

### Call to Order and Welcome

Chairman Kroeker called the meeting to order at 9:05 AM.

### Prayer Time

Several members led in prayer.

### Annual Signing of Doctrinal Statement and Conflict of Interest Disclosure

These documents were distributed for signature. Note was made of a potential conflict of interest for Gale Van Diest.

### Approval of Previous Minutes

Chuck Schaap **moved** that the minutes from July 27, 2019, be approved as circulated, and Huron Claus **seconded** his motion. The minutes were **approved** without any objection.

## REPORTS

### Executive Director

Dale Smith's written report was included in the board packet. He commented on it briefly during yesterday's JMAC meeting, and it was agreed that no further time needed to be devoted to it during today's meeting.

Huron Claus **moved** that that we accept Dale's report, and Jack Teeter **seconded** his motion. The motion was **approved** without any objection.

### Treasurer's Report

This report is included in the report of the Finance and Audit Committee below.

**Nominating and Review Committee** (Jack Teeter, Chair; Huron Claus; Daryl Kroeker; Mike Matthews; and Dale Smith)

Chairman Teeter presented the Committee's **report** (see attached minutes), and Chuck Schaap moved that it be accepted. The motion was **approved** without any objection. By approving this report, the Board accepted the following recommendations:

- That Emerson Falls, Randy Jackson, Dave Ley, and Dave Perry be nominated for election to the Board and that Jack Teeter be nominated for re-election to the Board for another three-year term, subject to staff vote at the September 2020 InterAct Ministries, Inc., annual meeting (cyber), with service to begin in 2021.
  - The nomination of Emerson Falls is contingent on completion of the vetting process.
  - The nomination of Dave Ley is contingent on his acceptance and on completion of the vetting process.
  - Dave Perry was nominated last year, but his name was inadvertently not brought up for a vote at the annual meeting in September.
- That David Beine, Mark Canner, Mark Custalow, and Joel Zaburoski be cultivated for possible future board service.

**Finance and Audit Committee** (Chuck Schaap, Chair; Mike Hubbard; Daryl Kroeker; Ray Prigodich; and Dale Smith)

Chairman Schaap presented the Committee’s **report** (see attached minutes), and Huron Claus **moved** that it be accepted. The motion was **approved** without any objection. By approving this report, the Board accepted the following recommendations:

- That the proposed budget for 2020-2021 (attached) be approved as presented.
- That the proposed revised housing policy (attached) be approved as presented.

**Addition of Mike Hubbard as a Signatory for InterAct Ministries, Inc.’s Mat-Su Valley Federal Credit Union Account**

Gale Van Diest **moved** that Mike Hubbard be added as a signatory for InterAct Ministries, Inc.’s Mat-Su Valley Federal Credit Union account, and Jack Teeter **seconded** his motion. The motion was **approved** without any objection.

**NEW BUSINESS**

**2020-2021 Budget**

As noted above, by approving the report of the Finance and Audit Committee, the Board **approved** the proposed **budget** for 2020-2021, as recommended in that report.

**Revised Support Schedule Policy**

Note: Since Thursday’s meeting of the Finance and Audit Committee, Dale revised the proposed support schedule policy, separating the original proposed document into two separate documents—one a general policy, the other specific to subsidized employees. (Newly revised documents attached.) Dale went over both documents in some detail.

Jack Teeter **moved** that the newly revised support schedule policy be approved, and Daryl Kroeker **seconded** his motion. The motion was **approved** without any objection.

Chuck Schaap **moved** that the newly revised support schedule policy for subsidized employees be approved, and Huron Claus **seconded** his motion. The motion was **approved** without any objection.

#### **Date, Place, and Chair for Inc. Annual Meeting**

Huron Claus **moved** that the annual meeting of InterAct Ministries, Inc., be held in cyber form on September 15, 2020, from 2:00 to 3:00 PM, Pacific Daylight Time, at the U.S. office, to be chaired by Jerry Crosby, and Mike Matthews **seconded** his motion. The motion was **approved** without any objection.

#### **Moving Expenses for the Smiths' Relocation to Oregon**

Chuck Schaap **moved** that we cover the Smiths' moving expenses up to US\$10,000, and Jack Teeter **seconded** his motion. The motion was **approved** without any objection.

#### **Executive Session**

It was decided that this would take place when the JMAC reconvenes, rather than at this time.

#### **Future Meetings**

The Board will meet on:

- Saturday, August 1, 2020, in Portland, Oregon, with committee meetings taking place on Friday, July 31.
- Thursday-Saturday, February 4-6, 2021, at the Menucha Retreat & Conference Center, Corbett, Oregon.
- Saturday, August 6, 2021, with committee meetings taking place on Friday, August 5, at a location to be determined.

*We recessed at 10:30 AM and then reconvened at 10:45 AM, in combination with the final portion of the JMAC meeting. The agenda for that combined meeting was as follows (copied from the JMAC minutes):*

#### **Executive Director Relations Committee Report**

Dale Smith stepped out of the meeting while Daryl Kroeker reported on the conversation he, Rick Green, and Jack Teeter had with Dale and Carol the previous evening.

Dave Bedford **moved** that Dale and Carol set aside an additional two weeks a year for R&R, in addition to their regular vacation time, and Huron Claus **seconded** his motion. The motion was **approved** without any objection.

When Dale and Carol came back in, Daryl affirmed our enthusiastic support and informed them of our directive that they take an additional two weeks off each year.

#### **Adjournment**

Chairman Kroeker closed in prayer, and the combined JMAC / Inc. Board meeting adjourned at 11:20 AM on February 1.

Respectfully submitted,

Ray Prigodich, Secretary  
Crossville, Tennessee  
February 6, 2020