

InterAct Ministries, Inc., Board Meeting

Camp Berachah, Auburn, Washington
February 7, 2015

Present: Bill Twichell (Chairman), Mike Matthews (Vice chairman), Ray Prigodich (Secretary), Gale Van Diest (Treasurer), Huron Claus, Hugh Grant, Randy Jackson, Dave Perry, Chuck Schaap, Dale Smith, and Al Strawn.

Others Present: Roy Martin (staff) was also present for part of the meeting.

Call to Order

Chairman Twichell called the meeting to order at 9:30 AM, and Huron Claus led in prayer.

Annual Signing of Doctrinal Statement and Conflict of Interest Disclosure

These documents were distributed for signature. A potential conflict of interest for InterAct staff member Gale Van Diest was noted.

Approval of Previous Minutes

Dave Perry moved that the **minutes** from August 2, 2014, be approved, and Gale Van Diest seconded his motion. The minutes were **approved** as amended:

- Add Gerry Breshears' name as the recorder.
- Toward the bottom of p. 2, in the list of committee members under the heading, "New Business: Finance and Audit Committee," note that Roy Martin serves on the committee in an ex-officio capacity.
- On p. 3, in the motion to appoint Darris Arnold as interim Alaska Field Director and to add \$25,000 to the Alaska budget to cover his half-time salary, and also in the motion to expand the definition of the North Pacific Crescent to include Manitoba, the name of the person who made these motions should be changed from Dale Smith to Dave Perry.

OLD BUSINESS

Amendment of Motion Re Darris Arnold's Expenses

Mike Matthews moved to revise the wording of the action approved at the meeting of August 2, 2014, regarding Darris Arnold, and Huron Claus seconded his motion. The new wording is as follows: It was moved and seconded to appoint Darris Arnold as interim Alaska field director (as of August 2, 2014), and to add \$25,000 to the Alaska budget to cover his half-time salary (he will remain half-time with the church for now) and expenses. The **motion** was **approved** without objection.

- This motion was passed to clarify the intent of the original motion, which was somewhat ambiguous, since it could be understood as implying that Darris was authorized to use a

portion of his salary subsidy to defray some of his support-raising expenses. This, however, was never the intent of the board.

REPORTS

Executive Director

The report by Dale Smith was received during yesterday's JMAC meeting.

Nominating and Review Committee

Chairman Grant presented this [report](#), which was [approved](#) without any objection (see attached minutes). The committee recommended that Hugh Grant, Dave Perry, and Bill Twichell be nominated for reelection to the board.

The committee also recommended that the following people be cultivated for possible future board service:

- Cliff Bird (native pastor, Montreal Lake—recommended by Randy Jackson);
- Jack Cranford (Servant Wings—recommended by Hugh Grant);
- Mike Kozlarek (The Navigators, Colorado Springs—recommended by Dave Perry);
- Daryl Kroeker (former Inc. board member, current Canada board member, missions pastor at Willingdon Church in Vancouver—recommended by Dave Perry);
- Gary Oliver (John Brown University—recommended by Huron Claus);
- Peter Rodgers (Compassion International HR, Colorado Springs—co-worker of Dave Perry);
- George Schultz (former InterAct Alaska Field Director; Director, Center for Intercultural Studies—recommended by Dale Smith);
- Tom Steffen (Biola University, former board member—recommended by Dale Smith);
- Steve Tracy (Western Seminary and Phoenix Seminary—recommended by Huron Claus).

Treasurer

This report is included in the report of the Finance Committee below.

Finance and Audit Committee

Chairman Van Diest presented the committee's [report](#) (see attached minutes), which was [approved](#) without any objection. By approving this report, the board accepted the following recommendations:

- That the proposed budget for 2015-2016 be approved.
- That InterAct's medical FSA program be discontinued, effective December 31, 2014.
- That the remaining funds raised by Eric Robinson be transferred to a new fund called the EnGage! Russia Scholarship Fund.

NEW BUSINESS

2015-2016 Budget

As noted above, by approving without any objection the report of the Finance and Audit Committee, the board **approved** the proposed **budget** for 2015-2016 as recommended in that report.

Executive Director's Job Description

Hugh Grant moved that the proposed job description for the executive director be approved as presented (see attached document), but that needed modifications to bring it into compliance with Canadian law also be authorized. Dave Perry seconded his motion. The **motion** was **approved** without objection.

Comp Time and Vacation Expenses for Dale and Carol Smith

Dave Perry moved that Dale and Carol Smith be authorized to spend a week on Cape Cod following their upcoming time of ministry in New England. This is to be considered comp time and is therefore not to be charged against their regularly-allotted vacation time. InterAct will also cover the cost of their car rental for the week. Chuck Schaap seconded Dave's **motion**, and it was **approved** without objection.

- The Smiths have been given the opportunity to utilize, at no cost, someone's condo timeshare for a week. Because they're away from home for so many days and nights month in and month out, the board felt that it was only right to give them some comp time and to cover some of their expenses. The board also sensed that Dale is very much in need of a break, following the recent loss of his father.

"Sabbatical" for Dale Smith

Dave Perry moved that Dale be encouraged to take a mini-"sabbatical" in the not-too-distant future for personal spiritual renewal—perhaps a conference or retreat that's not directly work-related. Chuck Schaap seconded his **motion**, which was **approved** without objection.

Report from Board Discretionary Fund Committee

Finance and Audit Committee Chairman Gale Van Diest, Board Chairman Bill Twichell, and Executive Director Dale Smith recently met to consider a request from Roy Martin for \$10,000 from the board discretionary fund to pay for the removal of an underground fuel oil tank that has been leaking, the removal and replacement of the resultant contaminated soil, and the replacement of the fuel oil tank on the property of InterAct's U.S. office. Estimates for the cost of this work vary from \$9,200 to \$12,700. The committee informed the board that they have unanimously approved the expenditure of \$10,000 for this project.

Future Meetings

The board will meet on:

- Saturday, August 1, 2015, somewhere in the Northwest (exact place to be determined), with committee meetings taking place on July 31;

- Thursday-Saturday, February 4-6, 2016, somewhere in the Northwest (possibly at Camp Berachah in Auburn, Washington);
- Saturday, July 30, 2016, somewhere in the Northwest (exact place to be determined), with committee meetings taking place on the 29th.

Adjournment

Chairman Twichell adjourned the meeting at 11:40 AM.

Respectfully submitted,

Ray Prigodich, Secretary
Crossville, Tennessee
February 9, 2015