

InterAct Ministries of Canada Board

Meeting Minutes March 2, 2024

Menucha Conference Center, Corbett, OR

Present: **Jack Teeter**, Brian Aitken (virtual), Daryl Kroeker, Sheldon Penner, Keith Klippenstein

Staff present: Dale Smith, Greg Hamilton

Absent (with regrets): John Russell, Dave Bedford

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- 1) Call to order 9:05AM PST, welcome and announcements.
 - 2) Prayer time
 - 3) Annual signing of the Doctrinal Statement (signed in person and mailed out to those not in attendance)
 - 4) Annual signing of the Conflict-of-Interest Disclosure (signed in person and mailed out to those not in attendance)
 - 5) Annual signing of the Declaration of Not Being an Ineligible Individual (signed in person and mailed out to those not in attendance)
 - 6) Signing of the minutes from the March 3-4, 2023 JMAC
 - 7) Signing of the minutes from the June 17, 2023 and August 19, 2023, Canada board meetings
 - 8) Advisement of Ethical Fundraising & Financial Accountability Code. Every new board member is apprised of and in agreement with this code. It is posted on the website. No action needed.
 - 9) Reading and approval of previous minutes
Motion by Kroeker to accept previous minutes as presented. Second by Penner. Motion passed unanimously.

REPORTS

- 10) Executive Director. As received in the Joint Ministries Agreement Committee meeting
- 11) Treasurer. To be received in the Audit & Review Committee meeting
- 12) As there was no quorum for the Audit & Review Committee, motion by Daryl Kroeker that Keith Klippenstein and Sheldon Penner join the Audit & Review Committee for the remainder of the year. Seconded by Teeter. Motion passed unanimously.

- 13) The board meeting was paused, and the Audit & Review Committee met.
- 14) Audit & Review Committee (Aitken, Penner, Klippenstein) – In the committee meeting reviewed the financial picture of the organization, reviewed our investment portfolio and reported back to the board.

At the reconvened board meeting, the following item(s) were reported and recommended to the board related to this committee:

- a. Report on investments. No change to current management.
- b. Recommend approval of the 2024-2025 Interact Ministries of Canada budget.
- c. Recommend Interact Ministries management be allowed to begin development on Site 6B (pour concrete for lodge, build lodge, build platforms for tents)
- d. Recommend release of \$180,000 from estate gift for use by Site 6B, as directed by management.

Motion to approve the above mentioned recommendations put forward by the Audit & Review Committee. Motion by Penner. Seconded by Teeter. Motion passed unanimously.

- 15) The board meeting was paused, and the Nominating and Review Committee met.
- 16) Nominating & Review Committee - This committee (Kroeker, Penner, Smith, Teeter) reported on names considered for future board for nomination.

The Nominating & Review Committee recommended to the board the following names for service on the Canada Board: Keith Klippenstein (second term) , Sheldon Penner (second term), Tim Neilson (new nominee) and Mike Matthews (new nominee)

Motion by Kroeker to nominate Keith Klippenstein, Sheldon Penner, Tim Neilson and Mike Matthews to the Canada Board. Seconded by Penner. Motion passed unanimously.

NEW BUSINESS

- 17) Budget: Moved to approve the 2024-2025 budget as presented by the Audit & Review Committee (Attached as part of Audit & Review committee report). Completed as part of 14.d.
- 18) Investments: Moved to accept other recommendations received from the Audit & Review Committee. Completed as part of 14.d.
- 19) Membership changes and updated membership list: This was presented at the Joint Ministries Agreement meeting. Greg Hamilton's report described several retirements.
Motion by Penner to receive report as received. Seconded by Teeter. Motion passed unanimously.

- 20) Action to affirm changes to Interact Ministries of Canada Vulnerable Sector Policy Penner. Motion by Penner to affirm changes to Interact Ministries of Canada Vulnerable Sector Policy. Seconded by Klippenstein. Motion passed unanimously.
- 21) Moved to release \$180,000 from estate gift for Midway Bible Camp at Site 6. Discussed and moved as part of 14.d
- 22) Moved to accept the following board member(s) nominations: new board member recommendations, if any, from the Nominating & Review Committee. Discussed and moved as part of 16.
- 23) Appoint chair and alternate for Interacts member AGM in August 26-27, in Red Deer, AB. Motion by Teeter to appoint chair for the AGM as Penner or Klippenstein. Alternates will be Morgan Serger or Bryon Sayer. Seconded by Aitken. Motion passed unanimously.
- 24) Other items from the floor. None

OTHER ITEMS:

- 25) Executive session discussed at JMAC meeting.
- 26) Annual review of salary for executive assistant Carol Smith. Board recommends 3% cost of living increase. Motion by Klippenstein to increase Carol's wage in 2024 by 3% cost of living. Seconded by Penner. Motion passed unanimously.
- 27) Annual review of CEO compensation package (package) As per CCCC's directive. Addressed at JMAC
- 28) Discussion: Native Youth Ministries – Management decided to partner with NYC. Discussion led by Greg Hamilton about (a) insurance requirements. Liability insurance disbursements over all Interact programs (b) Vulnerable Sector Training – screening volunteer committee and (c) finances, Interact would receive income expense report for audit and review purposes for NYC and (d) Interact person on their committee as a voice. Working on finding this person

FUTURE MEETINGS

- 29) Teleconference to approve audit (timing required by new InterAct Canada bylaws), confirmed date of June 21 at 3PM PST.
- 30) Confirmed Summer F2F Meeting – September 7, 2024 Camp Hope, BC
- 31) Next JMAC to be February 27-March 1, 2025 at Menucha Retreat Center, Corbett, OR

ADJOURN

- 32) Motion to adjourn 10:50AM PST.

Minutes taken by Brian Aitken