

**InterAct Ministries of Canada Board Minutes
February 2, 2018
Corbett, OR**

Call to order, welcome and announcements

Prayer time

Annual signing of the Doctrinal Statement

Annual signing of the Conflict of Interest Disclosure

Annual signing of the *Declaration of Not Being an Ineligible Individual*

Signing of the minutes from the February 3, 2017, JMAC meeting

Signing of the minutes from the August 16, 2017, Canada Board Meeting

Advisement of *Ethical Fundraising & Financial Accountability Code* (Every new board member must be apprised of and in agreement with this code. It is posted on the website. No action needed.)

Reading and approval of previous minutes

- MSC to approve the August 16, 2017 InterAct Ministries of Canada Board Minutes.

REPORTS

Executive Director (as received in the Joint Ministries Agreement Committee meeting)

- MSC to receive the February 2018 Executive Director's Report.

Field director (as previously received in the Joint Board Dialogue)

- MSC to receive the February 2018 Canada Field Director's Report.

Treasurer (to be received in the Audit & Review Committee meeting)

Audit & Review Committee – In their committee meeting (**Bedford**, Klippenstein, Penner) reviewed the financial picture of the organization, reviewed our investment portfolio and reported back to the board.

The committee recommends:

1. Recommend approval of the 2018-2019 InterAct Ministries of Canada budget.
2. Recommend the re-designation of \$952.15 project funds from “Sewell Language & Culture acquisition” (933) to “Advanced Ministry Training (962).

Nominating & Review Committee - This committee (Kroeker, Green, Smith) report on names considered for future board for nomination.

The committee recommends the following for Nomination to the Board of Directors for terms beginning in January 2019:

1. Rick Green
2. Jack Teeter
3. John Russell
4. Jim Goertz

NEW BUSINESS

Budget: MSC to adopt the 2018-2019 InterAct Ministries of Canada Budget.

Finances: MSC to re-designation of \$952.15 project funds from “Sewell Language & Culture acquisition” (933) to “Advanced Ministry Training” (962).

Membership changes and updated membership list: This was presented at the Joint Ministries Agreement meeting.

Board Members: MSC to recommend to the membership the following for Board Membership for terms beginning January 2019:

1. Rick Green
2. Jack Teeter
3. John Russell
4. Jim Goertz

Annual Review of Salary for Executive Assistant Carol Smith: MSC to maintain current salary level of \$2000/month.

Annual Review of Salary for Executive Director: MSC to maintain current salary level of \$7200/month.

Future Meetings:

- June 28, 2018 - Telephone Meeting at 4 pm Central time and 3 pm Pacific time.
- August 14, 2018 (1:30 pm) – Cedar Springs, Sumas, WA
- January 31-February 2, 2019

MSC to Adjourn

Annual review of salary for executive assistant Carol Smith: (This is to be reviewed annually as per InterAct Canada board minutes dated February 9, 2013. The budget is to be adjusted accordingly.)

Annual review of CEO compensation package as per CCCC's recommendations

FUTURE MEETINGS

- • **Teleconference to approve audit (timing required by new InterAct Canada bylaws), between Sunday, June 17, 2018 and Saturday, June 30, 2018.** (This meeting is needed to meet by-law requirements related to the Canada Not-for-profit Corporations Act. This does not replace the August board meeting but allows board approval of the audit in time for presentation to whole organization at the annual general meeting. Two Audit & Review members must be present as well as a quorum of the whole board.)
- • **August 11, 2018** (Cedar Springs, Sumas, WA) (Was this intended to be on Saturday before the conference as there had been some discussion about having the meeting during the conference?)
- • **January 31 – February 2, 2019** (In the U.S. NW. Location and date to be confirmed by the JMAC.)
- • **August 10, 2019** (Cedar Springs, Sumas, WA, if available)
- • **February 6-8, 2020** (Location and date to be confirmed by JMAC)

MEETING EVALUATION

- • How did our meeting go today?
- • What can we do better next time?
- • How do you feel about the relevance of the agenda items to your understanding of the board's responsibility?

ADJOURNMENT