

## InterAct Ministries of Canada Board Minutes

February 6, 2010

Portland, Oregon

**Present:** Daryl Kroeker, Alan Mackenzie, Dave Bedford, Rick Green, Andy Baxter. Staff: Dan Mayerle, Gary Brumbelow

The meeting was called to order by chairman Daryl Kroeker.

The minutes of previous meeting were approved as read.

### Reports

The report of the **Executive Director** was received and accepted in the JMAC meeting earlier in the day.

**Finance & Audit committee.** See attached minutes. MSC to transfer \$225,000 from savings to three TWU promissory notes: one year, two year, three year to take advantage of a higher interest rate and the least amount of risk.

**Nom & Review committee** See attached minutes. MSC to nominate Rick Green and Jim Goetz (pending his approval) to three-year terms beginning 1/1/2011.

### New Business

**Exec Director resignation** MSC to accept Gary Brumbelow's resignation from the position of executive director effective 2/28/2010.

**Executive Director appointment** MSC to appoint Dale Smith to the Executive Director position effective 3/1/2010, subject to ratification by the members. Note: funding for this position is to be worked out in concert with InterAct U.S. over the coming year. [Note for clarification: InterAct Canada is employer of Dale Smith as Executive Director.]

**Exec Director Job Description** MSC to approve the executive director job description as follows:

Job Description  
Executive Director  
InterAct Ministries  
February 6, 2010

#### *Summary*

The vision of InterAct Ministries is to see a culturally relevant church transforming every community in the North Pacific Crescent. We believe that the gospel has the power to bring about whole-life transformation in individuals, families and communities, pictured by reconciliation and wholeness. Such an audacious goal cannot be achieved without strong support. The Executive Director is the public face of InterAct Ministries and gives special attention to building InterAct's capacity to help achieve this vision.

The executive director interfaces with InterAct leaders to plan ministry programs designed to advance our vision and attract participation. By this means he will be positioned for strong mobilization of staff and partners to build the capacity necessary to fulfill InterAct's vision.

#### *Relationships*

1. Responsible directly to the Board of Directors.
2. Chairman of the Executive Director's Council.
3. Works closely with Field Directors and administrative leaders toward the achievement of InterAct's vision.
4. Provides spiritual leadership to the ministry of InterAct.

#### *Activities*

1. Participates in the mobilization of new missionaries by personal involvement in recruitment activities.
2. Mobilizes new financial partners and cultivates existing partners by face-to-face relationship building.
3. Articulates the vision of InterAct Ministries before its constituency.
4. Works closely with individual Field Directors in strategic planning and in defining key action points that will achieve InterAct's vision on their respective fields.
5. Holds Field Directors accountable for adhering to the vision and accomplishing the mission of InterAct on their fields.
6. Communicates regularly with the members of the Board, apprising them of all significant developments.
7. Works with the Board Chairman to develop meeting agendas designed to enable the Board to function effectively in its governing role.
8. Reports to the Board of Directors at all meetings of the board.
9. Is accountable to the Board for the execution of policies and directives.
10. Facilitates communication between the field members and members of the Board.

**CCCC Membership** Proposal to change our membership level from full to affiliate. In view the appointment of a new executive director, this decision was tabled until the August meeting.

**Doctrinal Statement in Bylaws** MSC to amend our bylaws by including our doctrinal statement. This will require ratification by the membership at the annual meeting.

**Gladstone Mountain Gathering Grounds** This property, which currently belongs to NAIM, has been used by InterAct and others for camping ministries for several years. We have an opportunity to lease or purchase the property for continued camping as well as developing a missionary-recruitment vehicle. A users group including First Nations people (and missionaries) is asking us to take the lead. We fully agree that the camp comprises a valuable ministry and we want to support the group, but InterAct does not have the capacity to purchase or operate the camp. If the camp is purchased and a lease option becomes available we will reconsider partnering with the users group in a lease.

**Child/Youth Abuse Policy** A draft will be reviewed by counsel and then sent to the board members for review to be acted on at the August meeting.

**Budget** MSC to approve the 2010-2011 budget revised as follows:

- Adding \$10,000 for executive director expenses
- Adding up to \$2500 per month for executive director salary (diminishing until personal support is raised, to be reviewed at each board meeting)

**Future meetings**

- August 9, 2010 Gladstone
- February 3-5, 2010 Portland

**Adjourned**

Respectfully submitted,

Gary Brumbelow

DRAFT

**NOTE: The following has been incorporated into the minutes above.**

**InterAct Canada**

Portland, OR

6 February 2010

Convened jointly with InterAct, Inc. in separate Board session to work through procedural matters related to replacing the Executive Director.

Present: Daryl Kroeker, Dan Mayerle, Alan Mackenzie, Dave Bedford,  
Rick Green, Andy Baxter

1. Executive Director

MSP – Motion to accept resignation of Gary Brumbelow, Executive Director, effective February 28, 2010.

Moved: Dave Bedford Second – Alan Mackenzie

MSP – Motion to appoint Dale Smith Executive Director effect March 1, 2010, subject to ratification by the members.

Moved: Andy Baxter Second – Rick Green

[Note for clarification: InterAct Canada is employer of Dale Smith as Executive Director.]

2. Funding for Executive Director

Agreed that funding be worked out in concert with InterAct, Inc. over the coming year.

Andy Baxter, recorder