

InterAct Canada Audit and Review Committee

Meeting Minutes September 7, 2024

Camp Hope, Hope, BC

Present: **Dave Bedford**, Brian Aitken, John Russel (virtual)
Keith Klippenstein (temporary nomination for balance of 2024 year as per Mar 2, 2024 meeting) and
Sheldon Penner (virtual - temporary nomination for balance of 2024 year as per Mar 2, 2024 meeting)

Absent: none

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- 1) Call to order 10:10 am PST
 - 2) Review of previous minutes, from Mar 2, 2024 and Jun 21, 2024.
Motion to accept the minutes as presented by Aitken. Seconded by Russel. carried
 - 3) Review overall financial picture of organisation
 - 4) Review overall financial investment portfolio
Fixed investments doing ok. Money largely committed to camp in Manitoba and will be used for the camp once started, likely in the new year.

Greg - Distribution of cash for Interact ministries. Deferred revenue for staff and projects, \$900K tied up. Puts pressure on operations. Restricts the majority of cash that Interact Canada holds. Currently we are dipping into reserves each month. Living beyond our means, About \$5-8k per month shortfall. Solution, either generate more revenue or spend less. Interact operates on 5-6%, very lean, but can't continue to run deficits. Aging work force and shrinking work force results in less revenue into operations. Donations are overall down. Trend 10-12% YOY reduction in revenue. Possible options discussed:

- I. Option 1: increase operations and new missions
- II. Option 2: increase operation charge back on projects
- III. Option 3: do not pay for mission conference (maybe about \$30K savings)
- IV. Option 4: Development director still possible but waiting for new executive director to move this forward

Maybe more required, more general donation requests for projects and admin. Also foundations. grant proposals, etc.

Task Dale to come back with options for board to consider.

- 5) Review adequacy of effectiveness of internal auditing and financial controls. What has God called us to do and he will provide resources.

- 6) Report on donor complaints. None that were brought forward.
- 7) Recommend keep Dart Bryant as auditor for 2024/25.
Motion by Bedford, second by Aitken. carried
- 8) Recommend advancing Jesi Chinn's suspense funds to her receiving organisation NAIM.
Approximately \$65K. Motion by Bedford second by Klippenstein. carried
- 9) Motion to adjourn 10:51 am PST by Bedford

Minutes taken by Brian Aitken