

Admin & General 70 Choose Rank Number ----->				Total Income	412,336
				Total Expense	427,922
				Difference	(15,586)
Line	Account Description	Acc_NO	Field Detail	Amount	
1	Project Income - CND Ind	440	CDN gifts	3,500	
2	Project Income - CDN Church	441	CDN gifts - churches	3,500	
3	Project Income - US	442	grants from US office	-	
4	Interest Income	450	gain on investments	1,800	
5	Other income	455	gasoline tax refund	650	
6	Other income	455	GST refund	6,400	
7	Operations Assessment	484	assessment transfer	195,986	
8	Other income	455	charge for van use	1,000	
9					
10	Small Equip. Purchase	511	technology hardware	1,200	
11	Small Equip. Purchase	511	software licenses - Endpoint & System Mechanic Pro	2,450	
12	Food for Outreach/Meetings	515	water, coffee, food supplies for office	400	
13	Bldg, Equip & Liab. Ins.	519	board & staff liability, officer facilities (package)	6,405	
14	Audit & Legal Fees	521	audit @ \$12K, legal consults \$1K	13,500	
15	Bldg. Maint.	525	office cleaning (1020) & maintenance (250)	1,270	
16	Bldg. Maint.	525	yard maintenance (mowing, snow removal)	1,400	
17	Equip. Maint.	527	copier contract	2,000	
18	Equip. Maint.	527	technology maintenance/repairs	250	
19	Equip. Maint.	527	yard equipment repair	500	
20	Banking Charges	529	bank charges	2,600	
21	Royalties/Fees	530	background checks for members	150	
22	Royalties/Fees	530	CCCC dues - Certified Membership	1,150	
23	Royalties/Fees	530	annual government summary, registry	100	
24	Office Supply	532	paper supplies, envelopes, etc.	1,850	
25	Office Supply	532	general supplies	250	
26	Postage & Parcels	533	receipts & staff mailings	3,500	
27	Staff Training	537	staff training (8 @ \$15)	120	
28	Staff Training	537	Winning Kids membership/abuse prevention training	355	
29	Seminars & Registration	538	bookkeeping/admin seminars	400	
30	Rent Expense	543	12 @ 500 - lease	6,000	
31	Rent Expense	543	utilities	2,600	
32	Telephone	547	telephone/Internet	3,400	
33	Telephone	547	MyFax - internet - 1 year	150	
34	Auto Maintenance	550	van inspection, maintenance, insurance	1,750	
35	Employment Insurance	586	employer portion of employment insurance	29,000	
36	Canada Pension Plan	585	employer portion of Dale & Carol Smith CPP	4,875	
37	Executive Salaries	592	Administrative Assistant salary	32,760	
39	Canada Pension Plan	585	Administrative Assistant employer CPP	1,495	
40	Employment Insurance	586	Administrative Assistant employer EI	745	
41					
42			<b>Office Renovations (974)</b>		
43	Special Projects	580	renovations	1,500	
44	Special Projects	580	shrubs for entrance area	150	
45	Special Projects	580	wall prep for staff pictures	100	
46					
47			<b>CLT (978)</b>		
48	Food for Outreach/Meetings	515	CLT - food	750	
49	Staff Training	537	CLT - leadership development	300	
50	Motel/Hotel	546	CLT - lodging	250	

51	Gas & Oil Auto	549	CLT - gas	500
52	Commercial Travel	551	CLT - travel	1,500
53	Motel/Hotel	546	CLT - facility costs	100
54				
55			<b>FLT</b>	
56	Food for Outreach/Meetings	515	FLT - food	360
57	Gas & Oil Auto	549	FLT - car travel	125
58	Motel/Hotel	546	FLT - venue	-
59	Commercial Travel	551	FLT -flights	3,450
60				
61			<b>Field Director (975)</b>	
62	Field Director Expense Reimbursement	548	FD executive travel reimbursement (12 @ \$700)	8,400
63	Commercial Travel	551	FD airfare to US - Board meeting	425
64	Auto Reimbursement	563	FD car rental	250
65	Commercial Travel	551	FD Missio Nexus travel	575
66	Seminars & Registration	538	FD Missio Nexus conference	650
	Motel/Hotel	546	FD Missio Nexus	350
67				
68			<b>Executive Director (980)</b>	
69	Equip. Maint.	527	ED technology needs	300
70	Gas & Oil Auto	549	ED travel	1,200
71	Telephone	547	ED phone	1,300
72	Meal & Entertainment	553	ED meals while traveling	1,000
73	Commercial Travel	551	ED commercial travel	4,000
74	Motel/Hotel	546	ED hotels	2,000
75	Auto Reimbursement	563	ED car rental	500
76	Ministry Expense	587	ED ministry expenses inc. mileage reimbursement	9,000
77	Staff Training	537	ED training resources	900
78	Office Supply	532	ED general supplies	200
79	Seminars & Registration	538	ED Missio Nexus	350
80				
81			<b>Board of Directors (977)</b>	
82	Food for Outreach/Meetings	515	food for board meetings	250
83	Staff Training	537	training materials for board	350
84	Motel/Hotel	546	board lodging (Aug & Feb)	3,500
85	Gas & Oil Auto	549	board gas reimbursement	250
86	Commercial Travel	551	airfare	1,500
87	General Supply & Service	545	supplies/resources	50
88				
89			<b>Admin Staffing</b>	
90	Canadian Gifts-Staff	410	G Hamilton CDN Support	28,000
91	US Gifts	430	G Hamilton US Support	45,000
92	Executive Salaries	592	G Hamilton Executive Salary (12 @ \$1000)	12,000
93	Ministry Expense	587	G Hamilton MER	10,000
94	Salary Expense	591	G Hamilton Salary	55,700
95	Canadian Gifts-Staff	410	Mayerle CDN Support	60,000
96	US Gifts	430	Mayerle US Support	15,000
97	Ministry Expense	587	Mayerle MER	20,000
98	Salary Expense	591	Mayerle Salary	47,500
99	US Gifts	430	Smith US Support	40,800
100	Canadian Gifts-Staff	410	Smith CDN Support	25,500
101	Salary Expense	591	Smith Salary	66,300
102	Executive Salaries	592	Smith Executive Salary (12 @ \$3951)	47,412
103	Operations Assessment	484	operations assessments	(14,800)
104				